

## Information Sheet

Dear EEASA Participant,

You are receiving this mail because you have either submitted an Abstract or you have shown interest in attending the 2018 Environmental Education Association for Southern Africa Conference to be held from 17<sup>th</sup> to 21<sup>st</sup> September 2018.

### EEASA Registration

You are reminded to submit your registration forms. Please note that the Late Registration Rate ends on 15<sup>th</sup> August 2018. There after fees will be as follows:

PACKAGE	COST (USD)
<b>REGISTRATION DURING THE CONFERENCE - FULL</b> <i>17<sup>th</sup> to 21<sup>st</sup> September 2018</i>	600
<b>REGISTRATION DURING THE CONFERENCE - FULL – non shared accommodation</b> <i>17<sup>th</sup> to 21<sup>st</sup> September 2018</i>	800
<b>REGISTRATION DURING THE CONFERENCE – Without Accommodation</b> Includes EEASA Membership, all meals, one excursion, airport transfers and networking events. <i>17<sup>th</sup> to 21<sup>st</sup> September 2018</i>	330
<b>DAILY ATTENDANCE</b> Includes all meals for the day, conference materials and networking events.	150

Please note that **Full Registration** includes 2018/2019 EEASA Membership, shared accommodation, all meals, one excursion, airport transfers and networking events.

### Conference Presentation Confirmation

We wish to encourage all presenters who have not yet done so to confirm their attendance and presentations by Friday **31<sup>st</sup> August 2018**. This will help us effectively finalise the Conference Programme.

### Important Dates

15 <sup>th</sup> August, 2018	Late Registration Ends
20 <sup>th</sup> August, 2018	Submission of Final of Full Paper
31 <sup>st</sup> August	Confirmation of Attendance by Paper/Poster/Workshop Presenters
16 <sup>th</sup> September ,2018	Arrival of Delegates (14:00 – 19:00) Registration Confirmation of Presentations Submission of Presentation Slides Registration for Excursions
17 <sup>th</sup> September, 2018	Official Opening Ceremony of conference Registration Registration for Excursions
20 <sup>th</sup> September, 2018	Excursions
21 <sup>st</sup> September, 2018	Departure and check-out of delegates by 10am

### **About Livingstone**

Livingstone was, until 2012, the capital of the Southern Province of Zambia. Lying 10 km to the north of the Zambezi River, it is a tourism centre for the Victoria Falls and a border town with road and rail connections to Zimbabwe on the other side of the Victoria Falls. A historic British colonial city, its present population was estimated at 136,897 inhabitants as at the 2010 census. The town of Livingstone, named after David Livingstone - the first European to set eyes on the Victoria Falls and the surrounding area, sits on a sandy plateau in the Southern Province of Zambia. It was established in 1907 and it was actually Zambia's capital in pre-colonial times.

### **Weather**

During the Conference period, the weather is expected to range from 15° to 35° it will be mostly sunny with some clouds.

### **Attire**

You are encouraged to be in smart casual dressing during Conference days. We encourage you to put on comfortable shoes for excursions with sun hats and sun glasses were possible.

In the usual style of the traditional Dinner, delegates are expected to be dressed in colourful traditional wear representing their cultures within the region. Those that wish to may also provide a traditional dance or song of their choice.

### **Currency**

The official currency of Zambia is the **Kwacha**. The symbol for the Kwacha is K. The current midrate for the kwacha to dollar is approximately K10 to US\$1. We do however encourage you to utilize currency converters such as [www.xe.com](http://www.xe.com) to estimate.

For those intending to carry cash, you are advised to carry money in Dollars as it IS a freely interchangeable currency. VISA cards are also widely used to make payments in most shops.

### **Getting to the EEASA Conference Venue**

Paid up participants will be picked from the airport provided travel itineraries are available in good time. If driving or coming by road, Chrismar Hotel is located on Chisango Road.

### **Exhibition Materials**

Exhibition tables are available for those that are interested in exhibiting. Exhibition space is provided at a cost of \$50. One table with a space of 1.5m x 0.7m and two chairs will be provided for the exhibition centres. You may also bring branded tents (but pre-booking is key as limited space is available)

### **Health Requirements**

To avoid any inconveniences, please ensure that you carry with you, a valid International Certificate for Vaccination for Prophylaxis (Yellow Fever Card).

Livingstone is infested by mosquitoes. You are therefore advised to carry adequate Insect repellent. You can however note that Livingstone is a Malaria – Free Zone. You may also consult your physician for malaria prevention drugs if need be.

### **Travel Document**

You are reminded to carry a valid passport.

For any clarifications, kindly contact ZANEEP Secretariat:

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